



## GREENPLY INDUSTRIES LIMITED

Registered Office : 'Madgul Lounge', 23 Chella Central Road,  
6th Floor, Kolkata - 700 027, India

Phone: (033) 3051 5000, E-mail: Investors@greenply.com,

Website: www.greenply.com, CIN: L20211WB1990PLC268743

### NOTICE TO SHAREHOLDERS

#### INFORMATION REGARDING 34TH ANNUAL GENERAL MEETING OF GREENPLY INDUSTRIES LIMITED TO BE HELD THROUGH VIDEO CONFERENCING/OTHER AUDIO VISUAL MEANS ("VC/OAVM")

Dear Member(s),

1. Notice is hereby given that the 34th Annual General Meeting (AGM) of Greenply Industries Limited (Company) is scheduled to be held on Monday, September 30, 2024, at 10:30 a.m. Indian Standard Time (IST) through Video Conferencing/Other Audio Visual Means (VC/OAVM) in compliance with all the applicable provisions of the Companies Act, 2013 (Act, 2013) and Rules made thereunder and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with Ministry of Corporate Affairs (MCA) General Circular Nos. 09/2023 dated September 25, 2023 read with General Circular No. 14/2020, 17/2020, 20/2020, 02/2021, 21/2021, 02/2022 and 10/2022 dated 8th April 2020, 13th April 2020, 5th May 2020, 13th January, 2021, 14th December, 2021, 5th May 2022 and 28th December 2022, respectively (collectively referred to as "MCA Circulars") and SEBI Circular No. SEBI/HO/CFD/PoD-2/P/CIR/2023/4 dated January 5, 2023 read together with Circular Nos. SEBI/HO/CFD/CMD2/CIR/P/2022/62 dated May 13, 2022, SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021, SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020, SEBI/HO/CFD/CFD-PoD-2/P/CIR/2023/167 dated October 7, 2023 and other applicable circulars, to transact the businesses as set out in the Notice of the 34th AGM.
2. In compliance with the above circulars and the applicable laws, electronic copies of the Notice of the 34th AGM and the Annual Report for the Financial Year 2023-24 will be sent to all the shareholders, whose email addresses are registered with the Company/Company's Registrar and Share Transfer Agent/Depository Participants. The Notice of the 34th AGM and the Annual Report will also be available on the Company's website at [www.greenply.com](http://www.greenply.com) and on the websites of the stock exchanges i.e. BSE Limited and National Stock Exchange of India Limited at [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com) respectively.
3. Shareholders holding shares in dematerialized mode, are requested to register/update their email addresses and mobile numbers with their relevant depositories through their depository participants. Shareholders holding shares in physical mode, who have not yet registered/updated their email addresses and mobile numbers with the Company are requested to furnish their email addresses and mobile numbers to the Company's Registrars and Share Transfer Agent, M/s. S. K. Infosolutions Pvt. Ltd., D/42, Katju Nagar Colony, Ground Floor, Near South City Mall, PO & PS - Jadavpur, Kolkata, West Bengal-700032, Phone: (033) 2412-0027/0029, Fax (033) 2412-0027, Email: [skcdilip@gmail.com](mailto:skcdilip@gmail.com), Website: [www.skcdilip.com](http://www.skcdilip.com).
4. Shareholders whose names are recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date i.e. September 23, 2024 will have an opportunity to cast their vote remotely and also during the meeting on the businesses as set out in the Notice of the 34th AGM through electronic voting system. The manner of casting vote through remote e-voting or e-voting during the meeting by the shareholders holding shares in dematerialized mode, physical mode and for shareholders who have not registered their email addresses will be provided in the Notice of the 34th AGM.
5. In order to receive dividend/s in a timely manner, Members holding shares in physical form who have not updated their mandate for receiving the dividends directly in their bank accounts through Electronic Clearing Service or any other means ("Electronic Bank Mandate"), can register their Electronic Bank Mandate to receive dividends directly into their bank account electronically or any other means, by sending scanned copy of the following details/documents by email to [skcdilip@gmail.com](mailto:skcdilip@gmail.com), on urgent basis:
  - a. a signed request letter mentioning your name, folio number, complete address and following details relating to bank account in which the dividend is to be received:
    - i) Name and Branch of Bank and Bank Account type;
    - ii) Bank Account Number allotted by your bank after implementation of Core Banking Solutions;
    - iii) 11 digit IFSC Code;
  - b. self-attested scanned copy of cancelled cheque bearing the name of the Member or first holder, in case shares are held jointly;
  - c. self-attested scanned copy of the PAN Card; and
  - d. self-attested scanned copy of any document (such as AADHAAR Card, Driving Licence, Election Identity Card, Passport) in support of the address of the Member as registered with the Company.

Members holding shares in demat form, please update your Electronic Bank Mandate through your Depository Participant/s.

For Greenply Industries Limited  
Sd/-

Dated: 22.08.2024  
Place: Kolkata

**Kaushal Kumar Agarwal**  
Company Secretary & Vice President-Legal