

# Greenply Industries Limited

Regd. Office: Makum Road, Tinsukia, Assam – 786 125  
Phone: 033 3051 5000, Fax: 033 3051 5010  
Website: [www.greenply.com](http://www.greenply.com), E-mail: [kolkata@greenply.com](mailto:kolkata@greenply.com)  
CIN: L20211AS1990PLC003484

## **NOTICE TO EQUITY SHAREHOLDERS OF THE COMPANY**

Members are hereby informed that in accordance with the provisions of Section 124(6) of the Companies Act, 2013 read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 (IEPF Rules), Equity shares of the Company in respect of which dividends have remained unclaimed or unpaid for a consecutive period of seven (7) years or more, are required to be statutorily transferred by the Company to the Investor Education and Protection Fund (IEPF) Suspense Account.

The unclaimed/unpaid dividend for the Financial Year 2008-09 i.e. for the year ended 31st March, 2009 has been transferred to IEPF on 26th September, 2016 since the period of seven (7) years with respect to such dividends have been elapsed. The unclaimed/unpaid dividend for the Financial Year 2009-10 upto the Financial Year 2015-16 is presently lying with the Company.

The concerned shareholders are requested to claim their unclaimed/unpaid dividend amount (s) on or before 6th January, 2017, failing which the shares in respect of which the dividends are lying unpaid/unclaimed for the last seven (7) consecutive years or more will be transferred to the IEPF Suspense Account as per the applicable provisions of IEPF Rules. It may also be noted that all subsequent corporate benefits that may accrue in relation to the above shares will also be credited to the said IEPF Suspense Account.

For further information or to claim the unpaid/unclaimed dividend, concerned shareholders may contact on or before 6th January, 2017 to the Company's Registrar and Share Transfer Agent, M/s. S. K. Infosolutions Pvt. Ltd., 34/1 A, Sudhir Chatterjee Street, Kolkata – 700006, Ph. (033) 2219 4815/6797 e-mail: [skcdilip@gmail.com](mailto:skcdilip@gmail.com)/[contact@skcinfo.com](mailto:contact@skcinfo.com) or to Mr. Shailendra Dubey, Nodal officer at the Corporate Office of the Company i.e. 'Madgul Lounge', 6th Floor, 23, Chetla Central Road, Kolkata – 700 027, Ph. (033) 3051 5000, e-mail: [investors@greenply.com](mailto:investors@greenply.com).

The details of the concerned shareholders and shares held by them which, if not claimed, will be transferred to IEPF, are available on the Company's website [www.greenply.com/investors](http://www.greenply.com/investors). In case valid claim is not received by the aforementioned date, the Company will have no option but to take action towards transfer of the shares to IEPF, pursuant to IEPF Rules.

Individual Notice in this regard has also been sent to the concerned shareholders at the address registered with the Company.

The concerned shareholders, holding shares in physical form and whose shares are liable to be transferred to IEPF Suspense Account, may note that the Company would be issuing duplicate share certificate(s) in lieu of the original share certificate(s) held by them for the purpose of transfer of shares to IEPF Suspense Account as per IEPF Rules and upon such issue, the original share certificate(s) which stand registered in their name will stand automatically cancelled and be deemed non-negotiable. The shareholders may further note that the details uploaded by the Company on its website should be regarded and shall be deemed adequate notice in respect of issue of duplicate share certificate(s) by the Company for the purpose of transfer of shares to IEPF Suspense Account, pursuant to IEPF Rules.

Upon transfer of shares to IEPF, shareholders can only claim the shares from the IEPF. For claiming such shares, the shareholders are required to follow the procedure as under:

- a) Make an online application in Form IEPF-5 available on the website [www.iepf.gov.in](http://www.iepf.gov.in) along with the fee as may be prescribed by the Central Government, from time to time;
- b) Send a copy of the online application duly signed by the shareholder along with all documents mentioned in Form IEPF-5 to the Company's Registrar and Share Transfer Agent, M/s. S. K. Infosolutions Pvt. Ltd., 34/1 A, Sudhir Chatterjee Street, Kolkata – 700006, Ph. (033) 2219 4815/6797 or to Mr. Shailendra Dubey, Nodal officer at the Corporate Office of the Company i.e. 'Madgul Lounge', 6th Floor, 23, Chetla Central Road, Kolkata – 700 027, Ph. (033) 3051 5000 for verification of his/her claim;
- c) The Company shall, within 15 days of receipt of the claim form, send a verification report to the IEPF Authority along with all documents submitted by the claimant;
- d) On verification, the IEPF Authority shall release the shares directly to the claimant.

**For Greenply Industries Limited**

**Sd/-**

**Kaushal Kumar Agarwal  
Company Secretary &  
Vice President-Legal**

Dated : 06.12.2016  
Place : Kolkata